

# TESOL POSITION

**Position Vacant:** The School of Architecture, Kwansei Gakuin University (Kobe Sanda Campus) would like to invite applications for one full-time position (one year contract initially and renewable four times with mutual agreement) as Instructor of English as a Foreign Language (IEFL) beginning in April, 2026.

Institution	School of Architecture, Kwansei Gakuin University (private) located at Sanda City, Hyogo Prefecture
Institution URL	<a href="https://www.kwansei.ac.jp/s_architecture">https://www.kwansei.ac.jp/s_architecture</a>
Job type	Instructor of English as a Foreign Language (IEFL) Full-Time position The employment contract is for one year, and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1, 2026, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.” The job title “Instructor” corresponds to the job type “Associate Professor/Lecturer (full-time) level” at Kwansei Gakuin University.
Number of positions	One position: beginning on April 1, 2026
Deadline for applications & Schedule	All application materials must be received by Thursday, September 25, 2025. Short-listed applicants will be invited for an interview conducted on campus on Saturday, October 18, 2025.
Qualifications required	<ol style="list-style-type: none"> <li>1. Native speaker competence in English</li> <li>2. MA in TESOL, Applied Linguistics or a related field with experience in EAP/ESP training and/or teaching</li> <li>3. Interest in teaching science-related English, including the field of architecture, and experience using computer and other audio-visual facilities (preferred)</li> </ol>
Duties	<ol style="list-style-type: none"> <li>1. Preparing and teaching 10 classes of 90 minutes per week</li> <li>2. Attending and participating in regular English Department meetings (held in English)</li> <li>3. Some administrative jobs</li> </ol> <p>Note: As objectives and many materials are shared, a commitment to teamwork is essential.</p>

Remuneration & other subsidies	<ol style="list-style-type: none"> <li>1. Annual salary of approx. 5,300,000 yen</li> <li>2. Payment for extra jobs as required by the School or University</li> <li>3. Individual research fund</li> <li>4. International return-trip economy air fare (one-way coming, and one-way returning after contract ends) from your home country international airport to Kansai International Airport if relocation is required.</li> <li>5. Pension, health insurance (Insurance is extended to dependents living in Japan.)</li> </ol>
Application materials	<ol style="list-style-type: none"> <li>1. Curriculum Vitae with your recent photo attached * Use the template attached, and refer to the instructions.</li> <li>2. Two referees' names, their affiliation and email address to be included in the CV (We may contact them before the interview.)</li> <li>3. A copy of applicant's degree diplomas or certificates</li> <li>4. Single copies of up to three publications and/or class projects that has been implemented in your class * Explain how long the project lasted and what objectives it aimed at, with feedback or comments attached if any.</li> <li>5. A teaching philosophy statement (800-1000 words)</li> </ol> <p>Notes:</p> <ul style="list-style-type: none"> <li>* Digital applications only.</li> <li>* Save each application document listed above as a separate PDF file and put everything in one zip file to upload via the JREC-IN Portal. <a href="https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D125071899">https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D125071899</a></li> <li>* Applicants' privacy will be respected and submitted materials will not be used for any other purposes.</li> <li>* Kwansei Gakuin University verifies employees' history of being subject to disciplinary action or other punitive measures for reasons such as sexual harassment and sexual violence, in accordance with a notice by the Director General of the MEXT Higher Education Bureau regarding the promotion of initiatives to prevent sexual violence, including sexual harassment, which was issued on September 29, 2023. Therefore, if you have previously been subject to disciplinary action for reasons such as sexual violence, please be sure to include the details of the disciplinary action and the specific reasons for it in the "Awards and Penalties" section of your resume. If you are found to have seriously falsified your track record in some way, such as misrepresenting your history of disciplinary</li> </ul>

	<p>action, you will be subject to revocation of employment or dismissal on disciplinary grounds.</p>
Enquiries	<p><a href="mailto:architecture_jinji@kwansei.ac.jp">architecture_jinji@kwansei.ac.jp</a></p> <p>Note:</p> <p>This email address is for enquires only. Application by email is NOT accepted. Please submit all application materials via the JREC-IN Portal.</p> <p><a href="https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D125071899">https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D125071899</a></p>